**PART B: FORMAT OF OFFER TO BE PROVIDED BY THE TENDERER**

## TENDERER’S INFORMATION

Submitted by:

|  |  |
| --- | --- |
|  | **Name(s) and address(es) of legal entity or entities submitting this tender** |
| **Tenderer** |  |

Contact person:

|  |  |
| --- | --- |
| **Name** |  |
| **Address** |  |
| **Telephone** |  |
| **e-mail** |  |

## TENDERER’S STATEMENT

I undersigned hereby confirm that the services offered in this tender are in full conformity with the specifications submitted to us by the Contracting Authority. The detailed description of the offered services is provided in the next point.

In addition to that we confirm that our organisation/company is fully eligible for providing services under a contract financed by the EU funds. We confirm that we are not in any of the situations that would exclude us from competing in the EU financed tenders as indicated in the point 2.3.3. in the PRAG Manual.

Furthermore we agree to abide by the ethics clauses in Section 2.4.14 of the PRAG Manual *(apply as appropriate)* and have no conflict of interests or any equivalent relation with other short-listed candidates or other parties in the tender procedure at the time of submitting this tender

## TECHNICAL OFFER

The tenderers are required to provide technical offer, based on the requirements indicated by the Contracting Authority in the Part A: Information for the tenderer, Point 2: Technical information.

The tenderers are encouraged to provide details on the planned services including detailed specifications and/or brand names.

**Part 1: Production of project visibility materials (WP 2 D 2.2.3)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Title of item** | **Technical offer – the services provided by the tenderer on the basis of Contracting Authority’s enquiry in the Part A, Point 2** | **Tenderer’s proposed time frame** | **Proposed inputs by the tenderer** *(the tenderers are encourage to provide detailed information, for example qualifications of the proposed staff)* |
| **1.1** | **Project notebooks** |  |  |  |

**Part 2: Production of the project visibility materials (WP 2 D 2.2.3)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Title of item** | **Technical offer – the services provided by the tenderer on the basis of Contracting Authority’s enquiry in the Part A, Point 2** | **Tenderer’s proposed time frame** | **Proposed inputs by the tenderer** *(the tenderers are encourage to provide detailed information, for example qualifications of the proposed staff)* |
| **2.1** | **Project folders** |  |  |  |

**Part 3: Production of the project visibility materials (WP 2 D 2.2.3)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Title of item** | **Technical offer – the services provided by the tenderer on the basis of Contracting Authority’s enquiry in the Part A, Point 2** | **Tenderer’s proposed time frame** | **Proposed inputs by the tenderer** *(the tenderers are encourage to provide detailed information, for example qualifications of the proposed staff)* |
| **3.1** | **Project pens** |  |  |  |

**Part 4: Production of the project visibility materials (WP 2 D 2.2.3)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Title of item** | **Technical offer – the services provided by the tenderer on the basis of Contracting Authority’s enquiry in the Part A, Point 2** | **Tenderer’s proposed time frame** | **Proposed inputs by the tenderer** *(the tenderers are encourage to provide detailed information, for example qualifications of the proposed staff)* |
| **4.1** | **Project flyers** |  |  |  |

**Part 5: Production of the project visibility materials (WP 2 D 2.2.3)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Title of item** | **Technical offer – the services provided by the tenderer on the basis of Contracting Authority’s enquiry in the Part A, Point 2** | **Tenderer’s proposed time frame** | **Proposed inputs by the tenderer** *(the tenderers are encourage to provide detailed information, for example qualifications of the proposed staff)* |
| **5.1** | **Project banners** |  |  |  |

**Part 6: Production of the project visibility materials (WP 2 D 2.2.3)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Title of item** | **Technical offer – the services provided by the tenderer on the basis of Contracting Authority’s enquiry in the Part A, Point 2** | **Tenderer’s proposed time frame** | **Proposed inputs by the tenderer** *(the tenderers are encourage to provide detailed information, for example qualifications of the proposed staff)* |
| **6.1** | **Project booklet** |  |  |  |

**Part 7: Production of the project visibility materials (WP 2 D 2.2.3)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Title of item** | **Technical offer – the services provided by the tenderer on the basis of Contracting Authority’s enquiry in the Part A, Point 2** | **Tenderer’s proposed time frame** | **Proposed inputs by the tenderer** *(the tenderers are encourage to provide detailed information, for example qualifications of the proposed staff)* |
| **7.1** | **Project metal sign** |  |  |  |

**Part 8: Equipment for promotion of CineCulture structures (WP 4 D 4.2.4)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Title of item** | **Technical offer – the services provided by the tenderer on the basis of Contracting Authority’s enquiry in the Part A, Point 2** | **Tenderer’s proposed time frame** | **Proposed inputs by the tenderer** *(the tenderers are encourage to provide detailed information, for example qualifications of the proposed staff)* |
| **8.1** | **Project metal signs** |  |  |  |

**Part 9: Translation services (WP 2 D 2.2.4)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Title of item** | **Technical offer – the services provided by the tenderer on the basis of Contracting Authority’s enquiry in the Part A, Point 2** | **Tenderer’s proposed time frame** | **Proposed inputs by the tenderer** *(the tenderers are encourage to provide detailed information, for example qualifications of the proposed staff)* |
| **9.1** | **Translation services** |  |  |  |

**Part 10: Web support (WP 2 D 2.2.2)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Title of item** | **Technical offer – the services provided by the tenderer on the basis of Contracting Authority’s enquiry in the Part A, Point 2** | **Tenderer’s proposed time frame** | **Proposed inputs by the tenderer** *(the tenderers are encourage to provide detailed information, for example qualifications of the proposed staff)* |
| **10.1** | **Web support** |  |  |  |

## FINANCIAL OFFER

The offered total price for the services **Design and production of the project visibility material, equipment for promotion of cineculture structures, translation services and web support** indicated in the previous points is in total:

Part 1.1 Production of the project visibility materials **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_EUR (without VAT)**

Part 2.1 Production of the project visibility materials **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_EUR (without VAT)**

Part 3.1 Production of the project visibility materials **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_EUR (without VAT)**

Part 4.1 Production of the project visibility materials **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_EUR (without VAT)**

Part 5.1 Production of the project visibility materials **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_EUR (without VAT)**

Part 6.1 Production of the project visibility materials **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_EUR (without VAT)**

Part 7.1 Production of the project visibility materials **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_EUR (without VAT)**

Part 8.1 Equipment for promotion of CineCulture structures **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_EUR (without VAT)**

Part 9.1Translation services **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_EUR (without VAT)**

Part 10.1Web support **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_EUR (without VAT)**

The offered price includes implementation/delivery of described items as well as all accompanying costs, for example transport, logistics, material costs.

|  |  |
| --- | --- |
| **Name** |  |
| **Signature** |  |
| **Date** |  |