

CORRIGENDUM No: 1
to the
Tender Dossier

14.05.2020

Publication Ref: BENEFIT-CN1-SO 2.1-SC 007 (08-238/3)

Subject: Tender for „External Expert for the implementation of the part of the video in our country (local interviews, scenes, etc.) for the common video, External Expert for the broadcast for events, including energy week in local media“

Location Bitola Republic of North Macedonia

The following alterations and/ or corrections are made to the INSTRUCTION TO TENDERERS:

In the Section 2 Time table part

The former text:

	DATE	TIME*
Deadline for requesting clarification from the contracting authority	07.05.2020	/
Last date for the contracting authority to issue clarification	11.05.2020	
Deadline for submitting tenders	19.05.2020	12:00
Interviews (if any)	N/A	-
Completion date for evaluating technical offers	At most 10 days after deadline for tender	-
Notification of award	At most 15 days after deadline for tender	-
Contract signature	At most 20 days after deadline for tenders	-
Start date	At most 20 days after deadline for tenders	-

Shall read as new text:

	DATE	TIME*
Deadline for requesting clarification from the contracting authority	18.05.2020	/
Last date for the contracting authority to issue clarification	21.05.2020	/
Deadline for submitting tenders	28.05.2020	12:00
Interviews (if any)	N/A	-
Completion date for evaluating technical offers	At most 10 days after deadline for tender	-
Notification of award	At most 15 days after deadline for tender	-
Contract signature	At most 20 days after deadline for tenders	-
Start date	At most 20 days after deadline for tenders	-

1 In the Section 7 Additional information before the deadline for submitting tenders

The former text:

7 Additional information before the deadline for submitting tenders

The tender dossier should be clear enough to avoid tenderers having to request additional information during the procedure. If the contracting authority, either on its own initiative or in response to a request from a tenderer, provides additional information on the tender dossier, it must send such information in writing to all the tenderers at the same time.

Tenderers may submit questions in writing to the following address up to 07.05.2020, specifying the publication reference and the contract title:

Natasha Lukic, Project manager

Gordana Cvetkovska Boshevska, Project assistant

Goran Nedelkov, Project assistant

E-mail: benefitipa@gmail.com

Municipality of Bitola

Boulevard 1st May 61

7000 Bitola

The contracting authority has no obligation to provide clarification after this date.

Any tenderer seeking to arrange individual meetings with the contracting authority and/or the government of the partner country and/or the European Commission concerning this contract during the tender period may be excluded from the tender procedure.

No information meeting or site visit is foreseen.

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No information meeting or site visit is foreseen.

In the Section 8 Submission of tenders (in to the Instruction to tenderers)

The former text:

Tenders must be sent to the contracting authority before 19.05.2020 at 12:00 p.m. They must include the requested documents in clause 4 above and be sent:

- EITHER by post or by courier service, in which case the evidence shall be constituted by the postmark or the date of the deposit slip , to:

Municipality of Bitola/Project BENEFIT

Address: Boulevard 1st May No. 61, 7000 Bitola

- OR hand delivered by the participant in person or by an agent directly to the premises of the contracting authority in return for a signed and dated receipt, in which case the evidence shall be constituted by this acknowledgement of receipt, to:

Municipality of Bitola/Project BENEFIT

Address: Boulevard 1st May No. 61, 7000 Bitola

Tenders submitted by any other means will not be considered.

The contracting authority may, for reasons of administrative efficiency, reject any tender submitted on time to the postal service but received, for any reason beyond the contracting authority's control, after the effective date of approval of the short-list report or of the evaluation report, if accepting tenders that were submitted on time but arrived late would considerably delay the evaluation procedure or jeopardise decisions already taken and notified.

Tenders must be submitted using the double envelope system, i.e., in an outer parcel or envelope containing two separate, sealed envelopes, one bearing the words 'Envelope A — Technical offer' and the other 'Envelope B — Financial offer'. All parts of the tender other than the financial offer must be submitted in Envelope A (i.e. including the tender submission form, statements of exclusivity and availability of the key experts and declarations).

The outer envelope should provide the following information:

- a) the address for submitting tenders indicated above;
- b) the reference code of the tender procedure i.e BENEFIT-CN1-SO 2.1-SC 007 (08-238/3)
- c) the words 'Not to be opened before the tender-opening session' and Да не се отвора пред сесијата за отворање на тедерот;
- d) the name of the tenderer.

The pages of the technical and financial offers must be numbered.

Shall read as new text:

Tenders must be sent to the contracting authority before 28.05.2020 at 12:00 p.m. They must include the requested documents in clause 4 above and be sent:

- EITHER by post or by courier service, in which case the evidence shall be constituted by the postmark or the date of the deposit slip , to:

Municipality of Bitola/Project BENEFIT

Address: Boulevard 1st May No. 61, 7000 Bitola

- OR hand delivered by the participant in person or by an agent directly to the premises of the contracting authority in return for a signed and dated receipt, in which case the evidence shall be constituted by this acknowledgement of receipt, to:

Municipality of Bitola/Project BENEFIT

Address: Boulevard 1st May No. 61, 7000 Bitola

Tenders submitted by any other means will not be considered.

The contracting authority may, for reasons of administrative efficiency, reject any tender submitted on time to the postal service but received, for any reason beyond the contracting authority's control, after the effective date of approval of the short-list report or of the evaluation report, if accepting tenders that were submitted on time but arrived late would considerably delay the evaluation procedure or jeopardise decisions already taken and notified.

Tenders must be submitted using the double envelope system, i.e., in an outer parcel or envelope containing two separate, sealed envelopes, one bearing the words 'Envelope A — Technical offer' and the other 'Envelope B — Financial offer'. All parts of the tender other than the financial offer must be submitted in Envelope A (i.e. including the tender submission form, statements of exclusivity and availability of the key experts and declarations).

The outer envelope should provide the following information:

- a) the address for submitting tenders indicated above;
- b) the reference code of the tender procedure i.e BENEFIT-CN1-SO 2.1-SC 007 (08-238/3)
- c) the words 'Not to be opened before the tender-opening session' and Да не се отвора пред сесијата за отворање на тедерот;
- d) the name of the tenderer.

The pages of the technical and financial offers must be numbered.

All other terms and conditions of the contract notice remain unchanged. The above alterations and/or corrections to the contract notice are integral part of the contract notice.